

MINUTES of a Special Meeting of Bowerhill Sports Field Joint Management Forum held on Wednesday 28th November at Crown Chambers, Melksham at 7.00 pm to consider revised options for the new Pavilion at Bowerhill.

Present: Parish Council: Cllr. Mike Mills (Chairman); Cllrs. Alan Baines, Rolf Brindle, Pat Nicol and Richard Wood
Pavilion Youth Club: Janet Jory

Apologies: Mike Rogers and Tony Lewington

319/12 **Welcome from Chairman:** The Chairman thanked all those who had come to the Special Meeting. He explained that at the last Meeting with Wiltshire Council and the Architect on Thursday 22nd November, the Parish Council had presented a revised draft Plan with four changing rooms that had been passed on to the Architect. As a result, further draft Design Options had been presented for comment. He then read out an email from Mike Rogers who was unable to attend because he was in Poland. Mike Rogers was pleased to see the new draft designs were much improved on earlier drafts but he expressed concern that the four changing rooms, each for only 12 players, were too small and needed to cater for at least 16 players to comply with Sport England requirements. All present agreed with this comment.

320/12 **New Pavilion – Revised plans:** The Meeting then reviewed the three layouts, noting that Option 1 and 1A were very similar.

Option 1 – drawing of draft design put forward by the Parish Council.
Option 1A – amended design based on Parish Council suggested layout

Option 2 – alternative layout

Councillors welcomed the improved layouts but noted that:-

- a) In all 3 layouts the changing rooms were too small. They needed to be large enough for 16 persons per changing room.
- b) Toilet facilities were inadequate. A changing room requires:
 - (i) Two toilets for female change
 - (ii) One toilet and 2 urinals for male change
- c) Shower facilities did not comply with Sport England standards since a 16 person changing room will require at least four shower-heads; one shower head per four changing spaces.
- d) Hand basins were required to comply with Sport England standards There needed to be at least two hand basins per changing room
- e) If basic sizes did not comply with FA and Sport England requirements it would be impossible to get grant aid in the future.
- f) The existing Pavilion had been built in 1940s. The layouts were based on “like for like” in terms of size: 147.74 sq metres including internal walls. However the requirement was for “like for like” facilities based on modern Sports England standards. To meet this requirement a larger size building was needed

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New Pavilion – preferred Option 2: It was agreed to support Option 2 because:-

- (i) the alternative layout has no doors on the north end or south end thus allowing for easy extension in either direction in the future
- (ii) The lobby; a Sport England requirement did not take space from the Games Room
- (iii) The Store Room was a better shape and more easily accessible.

Cllr. Baines reported that the design at present was 8.3m x 17.8 m = 147.74 sq metres inclusive of internal walls. To comply with Sport England standards it is likely to require another 2 metres added on to the width.

He emphasised that the Changing Facility being offered the Rugby Club at Dunch Lane, in place of their lost facility at Melksham House had six changing rooms, a huge car park, club house etc.

The Meeting unanimously agreed to request Option 2 but with the following amendments to comply with Sport England and FA standards:

- a) The four changing rooms should be increased to minimum of 4 x 16 person changing rooms to meet Sport England requirements
- b) All four changing rooms should have four shower heads for a 16 change area
- c) Two of the four changing rooms each should have two toilets and two hand basins to comply with female change Sport England requirements
- d) The other two changing rooms should have one toilet plus two urinals and two hand basins to comply with male change Sport England requirements
- e) The kitchen internal door should open on to the lobby
- f) The kit store should be moved to the southern end of the Pavilion (next to wall) to be more easily accessible from the pitches

Recommended: *The Council reply to welcome the much improved layout design and to support Option 2 as the preferred layout subject to the amendments as stated above (a – f)*

Meeting closed at 8.00 p.m.

Chairman, 10th December 2012